



Impact Tax Form Submission Guide

Disclaimer: Please note that Mira does not provide tax advice. This guide is for informational purposes only. **If you are unsure, we recommend consulting a tax advisor or accountant.**



We've created a simple checklist to help you gather everything you need before starting the tax document and bank details submission process on Impact.

This guide ensures you're well-prepared and helps you avoid common mistakes.

If you have any questions about this guide, please email **silva.nazaryan@miracare.com**.



Frequent submission errors:

Make sure your name or business name is consistent across the tax form and matches any banking information provided in the Bank Account section.

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United States

Impact Tax Document Details for US Individuals

▼ Checklist of documents

- ☐ **Social Security Number (SSN):** Your unique identification number for tax purposes.

☐ **Personal Information:** Full legal name, residential address, and contact details.

☐ **Bank Account Details:** Make sure the account name matches your tax form.

▼ Steps

1. **Form Selection:** Select **W-9** because you're a U.S. citizen or resident.
2. **Provide Personal Details:**
 - Enter your **full legal name**.
 - If applicable, enter your business name (e.g., sole proprietorship).
3. **Tax Identification Number (TIN):** Enter your **Social Security Number (SSN)**.
4. **Sign and Submit:** Certify the information is accurate, sign, and submit the form.
5. **Download the PDF:** Download a copy of your tax form in PDF format after submission for easy future reference. Please note that you won't be able to download it again once you close this page, so it's best to save it at this stage.

Impact Tax Document Details for US Businesses

▼ Checklist of documents

☐ **Employer Identification Number (EIN):** The federal tax identification number for your business.

☐ **Business Information:** Legal business name, registered address, and contact details.

☐ **Bank Account Details:** Ensure the business bank account name matches your tax form.

▼ Steps

1. **Form Selection:** Select **W-9** because your business is based in the U.S.
2. **Provide Business Details:**

- Enter your **legal business name** as registered.
 - Specify the entity type (e.g., corporation, LLC).
3. **Tax Identification Number:** Enter your **Employer Identification Number (EIN)**.
 4. **Sign and Submit:** Certify the information is accurate, sign, and submit the form.
 5. **Download the PDF:** Download a copy of your tax form in PDF format after submission for easy future reference. Please note that you won't be able to download it again once you close this page, so it's best to save it at this stage.

Canada

Impact Tax Document Details for Canadian Individuals

▼ Checklist of documents

- ☐ **Social Insurance Number (SIN):** Your personal identification number for tax purposes.
- ☐ **Personal Information:** Full legal name, residential address, and contact details.
- ☐ **Bank Account Details:** For receiving payments; ensure the account name matches your tax form.

▼ Steps

1. **Form Selection:** Choose **W-8BEN**.
2. **Provide Your Name:**
 - Enter your **full legal name** in the "Name of individual who is the beneficial owner" field.
3. **Provide Your Residential Address:**
 - Fill in your **permanent residence address** in Canada.
4. **Enter Your Taxpayer Identification Number (TIN):**

- Under Tax Identification Numbers, select "**U.S. TIN not applicable,**" choose your country of tax residence, and enter your **Social Insurance Number (SIN)** under "**Foreign TIN (Tax Identifying Number).**"

5. Answer Tax Treaty Questions:

- *"Are you claiming a reduced rate of withholding under a tax treaty?"*: Select **Yes**.
- Provide the **tax treaty country** as **Canada**.
- Specify the **Article**: Enter **Article 12 (Royalties)** and claim the **0% withholding rate** for affiliate commissions.

6. **Sign and Submit**: Certify that the information is correct by checking the certification boxes and submit.

7. **Download the PDF**: Download a copy of your tax form in PDF format after submission for easy future reference. Please note that you won't be able to download it again once you close this page, so it's best to save it at this stage.

Impact Tax Document Details for Canadian Businesses

▼ Checklist of documents

- ☐ **Business Number (BN)**: Issued by the Canada Revenue Agency (CRA) for tax matters.
- ☐ **GST/HST Registration Number (if applicable)**: If your business is registered for Goods and Services Tax/Harmonized Sales Tax.
- ☐ **Business Information**: Legal business name, registered address, and contact details.
- ☐ **Bank Account Details**: Ensure the business bank account name matches your tax form.

▼ Steps

1. **Form Selection**: Choose **W-8BEN-E**.
2. **Provide Business Details**:
 - Fill in the **legal business name** and **address** of your corporation.

- Specify your **entity type** (e.g., corporation, partnership).
3. **Enter Your Taxpayer Identification Number (TIN):**
- Under Tax Identification Numbers, select **"U.S. TIN not applicable,"** choose your country of tax residence, and enter your **Business Number (BN)** under **"Foreign TIN (Tax Identifying Number)."**
4. **Answer Tax Treaty Questions:**
- *"Are you claiming a reduced rate of withholding under a tax treaty?"*: Select **Yes**.
 - Provide the **tax treaty country** as **Canada**.
 - Specify the **Article**: Enter **Article 12 (Royalties)** and claim the **0% withholding rate** for affiliate commissions.
5. **Answer LOB Clause:**
- *"Select Limitation on Benefits (LOB) category that applies to your entity:"*: Choose **Company with an item of income that meets the active trade or business test**.
6. **Sign and Submit:** Certify that the information is correct by checking the certification boxes and submit.
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United Kingdom

Impact Tax Document Details for UK Individuals

▼ Checklist of documents

☐ **National Insurance Number (NIN):** Your personal identification for tax and benefits.

☐ **Personal Information:** Full legal name, residential address, and contact details.

☐ **Bank Account Details:** For receiving payments; ensure the account name matches your tax form.

▼ Steps

1. **Form Selection:** Choose **W-8BEN**.
2. **Provide Your Name:**
 - Enter your **full legal name** in the "Name of individual who is the beneficial owner" field.
3. **Provide Your Residential Address:**
 - Fill in your **permanent residence address** in the UK.
4. **Enter Your Taxpayer Identification Number (TIN):**
 - Under Tax Identification Numbers, select "**U.S. TIN not applicable**," choose your country of tax residence, and enter your National Insurance Number (NIN) under "**Foreign TIN (Tax Identifying Number)**."
5. **Answer Tax Treaty Questions:**
 - "*Are you claiming a reduced rate of withholding under a tax treaty?*": Select **Yes**.
 - Provide the **tax treaty country** as **United Kingdom**.
6. **Sign and Submit:** Certify that the information is correct by checking the certification boxes and submit.
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Impact Tax Document Details for UK Businesses

▼ Checklist of documents

- ☐ **Company Registration Number (CRN):** Issued by Companies House upon incorporation.
- ☐ **VAT Registration Number (if applicable):** If your business is VAT-registered.

☐ **Business Information:** Legal business name, registered address, and contact details.

☐ **Bank Account Details:** Ensure the business bank account name matches your tax form.

▼ Steps

1. **Form Selection:** Choose **W-8BEN-E**.

2. **Provide Business Details:**

- Fill in the **legal business name** and **address** of your corporation.
- Specify your **entity type** (e.g., corporation, partnership).

3. **Enter Your Taxpayer Identification Number (TIN):**

- Under Tax Identification Numbers, select "**U.S. TIN not applicable**," choose your country of tax residence, and enter your **Company Registration Number (CRN)** or **Foreign TIN** under "**Foreign TIN (Tax Identifying Number)**."

4. **Answer Tax Treaty Questions:**

- "*Are you claiming a reduced rate of withholding under a tax treaty?*": Select **Yes**.
- Provide the **tax treaty country** as **United Kingdom**.

5. **Answer LOB Clause:**

- "*Select Limitation on Benefits (LOB) category that applies to your entity:*": Choose **Company with an item of income that meets the active trade or business test**.

6. **Sign and Submit:** Certify that the information is correct by checking the certification boxes and submit.

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Australia

Impact Tax Document Details for Australian Individuals

▼ Checklist of documents

- ☐ **Tax File Number (TFN):** Your personal reference number in the tax system.
- ☐ **Personal Information:** Full legal name, residential address, and contact details.
- ☐ **Bank Account Details:** For receiving payments; ensure the account name matches your tax form.

▼ Steps

1. **Form Selection:** Choose **W-8BEN** as you're an individual.
2. **Provide Your Name:**
 - Enter your **full legal name** in the "Name of individual who is the beneficial owner" field.
3. **Provide Your Residential Address:**
 - Fill in your **permanent residence address** in Australia.
4. **Enter Your Taxpayer Identification Number (TIN):**
 - Under Tax Identification Numbers, select "**U.S. TIN not applicable,**" choose your country of tax residence, and enter your **Tax File Number (TFN)** under "**Foreign TIN (Tax Identifying Number).**"
5. **Answer Tax Treaty Questions:**
 - "*Are you claiming a reduced rate of withholding under a tax treaty?*": Select **Yes**.
 - Provide the **tax treaty country** as **Australia**.
 - Specify the **Article:** Enter **Article 12 (Royalties)** and claim the **5% withholding rate** for affiliate commissions.
6. **Sign and Submit:** Certify that the information is correct by checking the certification boxes and submit.

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Impact Tax Document Details for Australian Businesses

▼ Checklist of documents

- ☐ **Australian Business Number (ABN):** Required for business dealings and tax purposes.
- ☐ **GST Registration Number (if applicable):** If your business is registered for Goods and Services Tax.
- ☐ **Business Information:** Legal business name, registered address, and contact details.
- ☐ **Bank Account Details:** Ensure the business bank account name matches your tax form.

▼ Steps

1. **Form Selection:** Choose **W-8BEN-E** as your business is a non-U.S. entity.
2. **Provide Business Details:**
 - Fill in the **legal business name** and **address** of your corporation in Australia.
 - Specify your **entity type** (e.g., corporation, partnership).
3. **Enter Your Taxpayer Identification Number (TIN):**
 - Under Tax Identification Numbers, select "**U.S. TIN not applicable,**" choose your country of tax residence, and enter your **Australian Business Number (ABN)** under "**Foreign TIN (Tax Identifying Number).**"
4. **Answer Tax Treaty Questions:**
 - "*Are you claiming a reduced rate of withholding under a tax treaty?*": Select **Yes**.

- Provide the **tax treaty country** as **Australia**.
- Specify the **Article**: Enter **Article 12 (Royalties)** and claim the **5% withholding rate** for affiliate commissions.

5. **Answer LOB Clause:**

- *"Select Limitation on Benefits (LOB) category that applies to your entity:"* Choose **Company with an item of income that meets the active trade or business test**.

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New Zealand

Impact Tax Document Details for New Zealand Individuals

▼ Checklist of documents

- ☐ **Tax File Number (IRD Number):** Your personal tax identification number in New Zealand.
- ☐ **Personal Information:** Full legal name, residential address, and contact details.
- ☐ **Bank Account Details:** For receiving payments; ensure the account name matches your tax form.

▼ Steps

1. **Form Selection:** Choose **W-8BEN**, as you're an individual.
2. **Provide Your Name:**

- Enter your **full legal name** in the "Name of individual who is the beneficial owner" field.
3. **Provide Your Residential Address:**
- Fill in your **permanent residence address** in New Zealand.
4. **Enter Your Taxpayer Identification Number (TIN):**
- Under Tax Identification Numbers, select "**U.S. TIN not applicable**," choose your country of tax residence, and enter your **IRD Number** under "**Foreign TIN (Tax Identifying Number)**."
5. **Answer Tax Treaty Questions:**
- "*Are you claiming a reduced rate of withholding under a tax treaty?*": Select **Yes**.
 - Provide the **tax treaty country** as **New Zealand**.
 - Specify the **Article**: Enter **Article 12 (Royalties)** and claim the **10% withholding rate** for affiliate commissions.
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Impact Tax Document Details for New Zealand Businesses

▼ Checklist of documents:

- ☐ **Business Registration Number (NZBN):** Your company's registration number from the New Zealand Business Register.
- ☐ **IRD Number:** Your company's tax identification number in New Zealand.
- ☐ **Business Information:** Legal business name, registered address, and contact details.

☐ **Bank Account Details:** For receiving payments; ensure the business account name matches your tax form.

▼ Steps

1. **Form Selection:** Choose **W-8BEN-E**, as you're registering as a business.

2. **Provide Business Details:**

- Enter your **legal business name** and **address** in New Zealand.
- Specify your **entity type** (e.g., corporation, partnership).

3. **Enter Your Taxpayer Identification Number (TIN):**

- Under Tax Identification Numbers, select "**U.S. TIN not applicable**," choose your country of tax residence, and enter your **IRD Number** under "**Foreign TIN (Tax Identifying Number)**."

4. **Answer Tax Treaty Questions:**

- "*Are you claiming a reduced rate of withholding under a tax treaty?*": Select **Yes**.
- Provide the **tax treaty country** as **New Zealand**.
- Specify the **Article**: Enter **Article 12 (Royalties)** and claim the **10% withholding rate** for affiliate commissions.

5. **Answer LOB Clause:**

- "*Select Limitation on Benefits (LOB) category that applies to your entity:*": Choose **Company with an item of income that meets the active trade or business test**.

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